

**CARIBBEAN EDUCATION INSTITUTE SURINAME  
SCHOOL UNIFORM PATTERN & DRESS CODE**

**GIRLS**

1. Appropriate skirts must be worn until your new uniform is ready. Jeans or slacks are NOT allowed during this waiting period. Your uniform skirt must be below the knees and loosely fitting under all circumstances. The material color must be navy blue. This material is available at “Kirpalani” (Domineestraat). Please ask for the cloth of the English School.
2. The blouse with button down front, collar and short sleeves must be made of plain white polyester/cotton material. Printed white material is unacceptable. This blouse is to be “buttoned up” and tucked in your skirt. No body fitting tops are allowed.
3. Ties must be worn at all times.
4. No earrings, bracelets, ankle bracelets, piercings or jewelry are allowed while on school property or while participating in school sponsored activities.
5. Tattoos must be covered at all times.
6. Hair may not be bleached/dyed/streaked/frosted, etc.
7. Clair nail polish only.

**BOYS**

1. Shirts for boys should be made from plain white polyester/cotton material. The shirt must be “buttoned up” and tucked in their trousers at all times.
2. Trousers must be navy blue suit pants. This material is available at “Kirpalani” (Domineestraat). Please ask for the cloth of the English School.
3. Trousers must be “easy-fit” slacks NOT baggy or tight. The pants must be worn above the hips and must be worn with a belt.
4. Ties must be worn at all times.
5. Boys are not allowed to wear any kind of ring or stud in their ear while on school property or while participating in school sponsored activities.
6. Boy’s hair must be a normal (conventional) cut; bleached or dyed hair is NOT allowed. “Tails” or designs cut in hair are NOT allowed.

**WARNING**

The school uniform is to be worn on all school days, while on school grounds, except when otherwise announced by the office. On those days, the students are allowed to wear something other than the school uniform. However, their clothing should be modest and decent, and MUST still conform to school dress code.

Repeat violations of the school dress code may result in suspension and possible expulsion from school.

## C.E.I.S SCHOOL RULES

NOTE: Students are responsible to know the following rules.

\_\_\_\_\_ Specific violation shall result in an automatic detention.

### RESPECT FOR AUTHORITY:

1. Show proper respect for those in authority by addressing them with correct titles and a respectful tone of voice. Be polite to all, regardless of their status. There should be no “name-calling” of fellow students regardless of age or provocation.
2. Obey instantly those in authority. If you have a reasonable question concerning a command, ask with a humble spirit and submissive voice.

### RESPECT FOR CHRISTIAN MORAL CODE:

3. There is to be no cheating on tests, quizzes, or assignments at any level.
4. Use proper language at all times. This means no profanity, or obscene or vulgar language or gestures.
5. Students are to keep a proper respectful distance from the opposite sex; this means no holding hands, arms on shoulders or waist, embracing, kissing, etc.

### RESPECT FOR PROPERTY:

6. Show respect for school property by treating it as you would your own home. There should be no writing on school property of any kind. The classrooms and grounds should be kept neat and clean-trash cans should be used. Show respect for others’ property by getting permission before using it, not stealing or defacing it.
7. Students should not bring to school OR ON FIELD TRIPS, any toys, games, tape-players, magazines, radio or other recreational materials unless prior permission has been granted. Knives, guns, or any other weapons are not to be brought to school. All such things may be confiscated and kept until the end of the school year. (If there is a necessity for such things to be brought for a useful purpose after school, they should be turned in to the office for safe-keeping during the school day)
8. Students may not bring to school: gum, tobacco, alcohol or non-medical drugs of any sort. (If a student must use medical drugs during the school day, the Administration must be notified by the parents.) This holds true for any school function. With the exception of chewing gum, possession, use or distribution of any of these on or off school grounds and while in school uniform may result in immediate suspension. Students may come to school with a cell phone, but are not allowed to use it during school hours.
9. Students are not allowed to use their phone during school hours. Parents are thus advised to call the school phone in case of emergency.
10. High School students must keep their classrooms neat.

## RESPECT FOR TIME & SCHEDULES:

11. Students are to be in their seats by 8:45 a.m. They are to return to class promptly from recess. Students are also expected to leave by 2:00 unless permission has been granted to remain at school later. The school will be open from 7:00 a.m to 2:30 p.m. Outside of these hours the school is not responsible for what happens on the premises.
12. Students will receive an F on all missed assignments, quizzes, tests, etc. for any unexcused absence or unexcused tardiness. Students must return to school with a letter after absence. If a test or exam has been missed only a valid reason such as extreme illness will be accepted.
13. Students are to be in class whenever class is in session. The canteen is to be used only during the recess, which is the only time that should be used for eating or drinking.
14. Students are not to leave the school grounds after arriving at school until they are departing for home.
- 15. Students are not allowed to play cards or any games on their phone, ipad, etc. at any time during the school hours of 8:45 AM to 2:00 PM.**

## RESPECT FOR DRESS CODE:

16. Students are responsible and to know and uphold the dress code of C.E.I.S. A copy of the dress code may be obtained from the office. When the uniform is not required, the general dress code must still be kept.
17. Students are expected to be in uniform at all times unless PRIOR permission is given. Bare feet, high heels, and slippers are not permitted.

## PENALTIES FOR VIOLATIONS

The normal course of penalties is:

- A. Students will automatically receive a detention for specific violation of the school rules which includes being late for school. They will receive a “Detention Notice” which must be brought home to notify parent/guardian and must be signed and returned to the office on the next school day.
- B. A second automatic detention will be given if a student does not serve detention on the specified date.
- C. After the third detention in a semester, a student will be given a 3-day suspension for the next offense.
- D. After two 3-day suspension, the students will be suspended for 1 week and his fees will be doubled.
- E. If a student reaches school after 8:30, they will be given a 1-day suspension. After being sent home 5 times in a semester, the student will be suspended for 1 week and his fees will be doubled.
- F. If a student is caught using his/her phone during class, the phone will be confiscated and must be picked up by parents with a penalty fee of 75 SRD. If the same student is caught with their phone in the same semester, the fee will be doubled. This will go on every subsequent time.**
- G. Further offenses may result in being expelled from C.E.I.S.

For a malicious violation of the rules and conduct of C.E.I.S,

This school is a Christian school. The school teaches all subjects from a Christian perspective and uses the Bible and the teachings of Ellen G. White as standards.

This school intends to have a strict, moral and godly discipline and seeks to give appropriate punishment for breaking school rules. Parents will be notified of all significant disciplinary actions taken and the reasons.

The school has the right to dismiss any students for non-payment of fees, continued unexcused absences, consistent failure to follow school rules, laziness in his or her studies, lack of cooperation on the part of parents or guardians, or any other reason which the school feels is sufficient.

I have read the above, agreed with it, and hereby apply for the above named student.

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Signed

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Print Your Name

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Date \_\_\_\_\_